

**MINUTES OF THE MEDICAL UNIVERSITY HOSPITAL AUTHORITY (MUHA)
BOARD OF TRUSTEES MEETING
FEBRUARY 14, 2020**

The MUHA Board of Trustees convened February 14, 2020, with the following members present, Charles Schulze, Chair; Dr. James Lemon, Vice-Chair; Terri Barnes; Jim Battle; Bill Bingham; Dr. Melvin Brown; Dr. Fritz Butehorn; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Barbara Johnson-Williams; Dr. Murrell Smith; Michael Stavrinakis; Tom Stephenson and Dr. Bart Witherspoon

MUSC administrative officials attending: Dr. David Cole; Dr. Patrick Cawley; Annette Drachman; Lisa Montgomery; Dr. Ray DuBois; Dr. Lisa Saladin; and Mark Sweatman.

REGULAR AGENDA

Item 1. Call to Order.

There being a quorum present, Chairman Schulze called the meeting to order.

Item 2. Roll Call for the MUHA and MUSC Board of Trustees.

Jane Scutt called the roll and made the following announcement, *“In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification.”*

Item 3. Date of Next Meeting.

The date of the next regular meeting is April 3, 2020.

Item 4. Approval of Minutes

Chairman Schulze called for a motion to the approve the minutes of the regular meeting of the MUHA/MUSC Board of Trustees of December 13, 2019, and the MUHA/MUSC Facilities Subcommittee meeting of January 28, 2020.

Board Action: A motion to approve was made by Dr. Lemon, the motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

Item 5. General Informational Report of the President.

Dr. Cole called on Dr. Patrick Cawley who introduced Dr. Lee Leddy, Chairman, Department of Orthopedics and Physical Medicine. Dr. Leddy shared with the Board

the department's vision which is to be a national leader in providing the high quality orthopaedic care to the residents of South Carolina and the southeastern US in an environment that fosters high performance, engagement and excellence. The Department of Orthopaedics and Physical Medicine includes 87 faculty, staff and trainees across 10 divisions. Its academic mission includes educating learners at all levels; lectures; sponsoring student summer research, mentorship in CiM Sawbones and the ACFOR program which is the accelerated curriculum for orthopaedic residency. Dr. Leddy shared the department's clinical mission and plans for continued growth. Dr. Leddy also gave a brief overview of the department's involvement with sports medicine. Dr. Leddy reported that the new West Ashley MSK Institute has completed over 2,770 appointments and have 2,883 scheduled. Ninety-seven cases have been performed in a little over a month. Dr. Leddy concluded his report with an overview of the department's current and future state in education, research and clinical areas and the strategies in place to get there.

Item 6. **Other Business.**

None.

**AUTHORITY OPERATIONS, QUALITY & FINANCE COMMITTEE. CHAIR: DR. MURRELL SMITH, SR.
(Committee minutes attached.)**

Item 7. **Medical University Hospital Authority (MUHA) Status Report.**

Dr. Smith reported that Dr. Patrick Cawley, CEO, MUSC Health, gave a brief update on FY20 health system goal performance.

Board Action: Report received as information.

Item 8. **Approval to Purchase Real Property.**

Dr. Smith made a motion for approval to authorize the Medical University Hospital Authority to execute such documents as necessary to purchase real property located in Lancaster County to build a new MUSC Health campus in Indian Land, SC.

Board Action: The motion made by Dr. Smith was seconded, voted on and unanimously carried.

Item 9. **MUHA Financial Report.**

Dr. Smith reported that Lisa Goodlett, Chief Financial Officer, reported on MUHA's financial status through December 2019.

Board Action: Report received as information.

Item 10. **Capital Reprioritization Request for Approval.**

Dr. Smith made a motion to approve the following capital reprioritization requests:

- \$408,000 initially dedicated for a new Neuro-interventional suite in the existing Children's Hospital to be swapped to cover the cost of the Cios Spin for the Shawn Jenkins Children's Hospital.
- \$288,606 initially dedicated for the renovation of the sixth floor and other areas to be swapped to cover the cost of the ninth-floor renovation project needed for volume increase and strategic growth.

Board Action: The motion made by Dr. Smith was seconded, voted on and unanimously carried.

Item 11. **Quality and Patient Safety Report.**

Dr. Smith reported that Dr. Danielle Scheurer, Chief Quality Officer, presented the quality and patient safety update and reported on quality wins; scorecard performance; Baldrige status; and RHN quality.

Board Action: Received as information.

Item 12. **Legislative Update.**

Dr. Smith reported that Mark Sweatman, Director of Government Affairs and Secretary to the Board of Trustees, gave an update on legislative activities at the state and federal level.

Board Action: Received as information.

Item 13. **Other Committee Business.**

None.

**MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE. CHAIR: MR. BILL BINGHAM
(Committee minutes attached.)**

Item 14. **Major Projects Status Report.**

Mr. Bingham reported that Tom Crawford, Interim Chief Operating Officer, gave a status report on major projects.

Board Action: Report received as information.

Item 15. **Architect Selection for Approval.**

Mr. Bingham made a motion to approve the selection of GMK/McMillan Pazdan Smith as the architectural firm for the Consolidation and Relocation of the Williamsburg Regional Hospital and Lake City Community Hospital Project.

Board Action: The motion made by Mr. Bingham was seconded, voted on and unanimously carried.

Item 16. **MUHA Facilities Procurements/Contracts Proposed.**

Mr. Bingham made a motion to approve the following MUHA facilities procurements/contracts:

- Lease of 2,000 square feet of clinical space at 270 Coleman Boulevard in Mount Pleasant, for MUSC Health Solutions to provide new patient care services for depression, anxiety and PTSD. Total cost of three-year lease term is \$176,331.
- Lease of 10,800 square feet of office space at 2 South Park Circle for co-locating all HR departments across the MUSC Enterprise and for Integrated Orientation and Educational Support. Total cost of nine-year and five-month lease term is \$2,561,703.
- Lease for 7,654 square feet of clinical space at 1370 West Meeting Street in Lancaster, South Carolina for the Lancaster Women’s Center. Total cost of five-year lease term is \$896,432.

Board Action: The motion made by Mr. Bingham was seconded, voted on and unanimously carried.

Item 17. **MUSC Facilities Procurement/Contract Proposed.**

Mr. Bingham made a motion to approve the following MUSC facilities procurements/contracts:

- Lease of 5,542 square feet of clinical space at 29-C Leinbach Drive for Psychiatry’s Center for Drug and Alcohol Program and Community Psychiatry Clinic. Total cost of five-year lease term is \$606,656.
- The request of \$1,500,000 to enable design to obtain a GMP; develop a more detailed business plan; and develop financing alternatives. Results will be brought back to the Board for final consideration. This project is contingent upon the successful approval of JBRC and SFAA.

Board Action: The motion made by Mr. Bingham was seconded, voted on and unanimously carried.

Item 18. **Other Committee Business.**

None.

**MUHA AND MUSC AUDIT COMMITTEE. CHAIR: MR. THOMAS L. STEPHENSON
(Committee minutes attached.)**

Item 19. **Strategic Risk Management Update.**

Mr. Stephenson reported that Reece Smith, Director of Strategic Risk Management, gave an update to the committee.

Board Action: Received as information.

Item 20. Item removed.

Item 21. **Report of the Office of Internal Audit.**

Mr. Stephenson reported that Susan Barnhart, Director of Internal Audit, shared results of recent audits conducted by the Office of Internal Audit.

Board Action: Received as information.

Item 22. **Other Committee Business.**

None.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 23. **Approval of Consent Agenda.**

Approval of the consent agenda was requested.

Board Action: Mr. Schulze called for motion to approve the consent agenda in its entirety. The motion was made by Dr. Lemon, voted on and unanimously carried.

Item 24. **Executive Session.**

Mr. Battle made a motion for the Board of Trustees to move into closed session to discuss the following items pursuant to sections 30-4-70(a) of the South Carolina Code:

- Employment, appointment or compensation of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body;

- Discussion of the information security program including operational and legal risks;
- Discussion of contracts related to transportation needs, purchase of real property, and proposed clinical affiliations and expansion of clinical and educational services.

Board Action: The motion made by Mr. Battle was seconded, voted on and unanimously carried. Chairman Schulze announced that the Board of Trustees will move into closed session at the conclusion of the committee meetings.

Item 25. New Business for the Board of Trustees.

None.

Item 26. Report from the Chairman.

None.

CONSENT AGENDA

AUTHORITY OPERATIONS, QUALITY & FINANCE COMMITTEE.

Item 27. Appointments, Reappointments and Delineation of Privileges.

Approval was sought for the appointments, reappointments and delineation of privileges of the Medical and Allied Health Staff.

Board Action: The motion made by Dr. Smith was seconded, voted on and unanimously carried.

Item 28. Medical Executive Committee Minutes.

Medical Executive Committee minutes were presented for information.

Board Action: Received as information.

Item 29. Contracts and Agreements.

Contracts and agreements signed since the last board meeting were presented for information.

Board Action: Received as information.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE

Item 30. MUHA and MUSC FY2020 Active Projects >\$250,000 (Consent item).

MUHA and MUSC active projects exceeding \$250,000 were presented for information.

Board Action: Received as information.

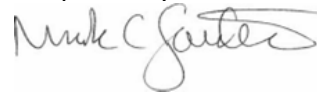
Item 31. **MUSC Facilities Contracts Awarded (Consent item).**

Facilities contracts awarded were presented for information.

Board Action: Received as information.

There being no further business, the meeting of the MUHA Board of Trustees was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mark C. Sweatman".

Mark C. Sweatman, Secretary